**Level 2 Cohort 19 and 19.5 (with guests from Cohort 20)**

**Monday, March 10, 2014**

**Intended Outcomes of Today’s Meeting:**

* Continue to build our leadership skills in preparation for the principalship through collaboration about our work
  + Focus today on Instructional Leadership, Human Resource Management, Ethical Leadership, Managing the Learning Environment
* Share and plan for presentation
* Have fun and learn through dialogue with colleagues

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| **What?** | **So What?** | **Now What?** |
| **Description:** What did we do? | **Interpretation:** What was significant to you? Why?  What inferences can you make about what we did or why we did it this way? How does it help answer our essential questions? | **Application:** How might I use this in my classroom/in our school? What would I do differently? |
| **3:00-3:05**  **Opening Moves**  Welcome  Frame of the meeting  Intended Outcomes  Review Agenda & Ground Rules |  |  |
| **3:10-3:30**  **Warm Up:**  Facilitators: Belinda Atkins, Lisa Austin, Tammy Keiper, Bobbie Khoury  Debrief and discuss: How might I use this as a principal? |  |  |
| **3:30-4:30 Human Resource Development, Ethical Leadership**  OPS Presentation  Val Walker, Adm. Prof Standards  John Frank, Adm. Prof Standards  Legal Issues  Laurie Dart, Staff Attorney  **Debrief**  **Reflection:** What have I learned? How will I  use what I have learned? What do I still need to learn and/or practice? |  |  |
| **4:30-4:45**  **BREAK** |  |  |
| **4:45-5:45**  **Knowing the Role & Expectations: Area Superintendent’s Discussion**  Dr. Barbara Hires, Area 4 Superintendent  Ward Kennedy, Area 3 Superintendent  Bob Poth, Area 2 Superintendent  Pat Wright, Area 1 Superintendent |  |  |
| **5:45-6:00**  **Closing Moves**  Review of intended outcomes: were your  learning needs met today? If so, how? If not, what do you need? How can we meet your needs?  Next steps  Open |  |  |

**Next Meeting: April 14 – HR hiring process/Winocular/Principal panel – finding the right fit for your school**

**Working Norms**

* Maintain a climate of trust, honesty, respect and acceptance
* Be active listeners –
  + No side conversations
  + ELMO – Enough, let’s move on
* Vegas Rules – What is said here stays here, what is learned leaves
* Punctuality to meetings and within meetings
* Be prepared and engaged
* Remain positive – focus on what we can control
* Give constructive criticism – stuff not fluff
* Have fun
* Be aware of learning styles of others
* Be flexible
* Have clear expectations –
  + With alignment of learning goals with expectations
  + What we are doing and why we are doing